

ReadyConference Moderator Codes

How To Use All Star Controls

Star Controls are activated during a ReadyConference® Plus call by dialing a code on your touch-tone telephone.

Note: Some cell phones, international phone systems, Skype phones or other Voice Over IP (VoIP) phones might not generate the proper tones to activate star controls.

Host (Moderator) Star Controls: Always Available

- Press *0 for support agent assistance
- Press *1 to access the Help Menu
- Press *4 to increase the volume of participant voice/lines
- Press *5 to increase the volume of your voice/line
- Press *6 to mute or un-mute your line
- Press *7 to decrease the volume of participant voice/lines
- Press *8 to decrease the volume of your voice/line
- Press *9 to hear a complete list of host features
- Press *21 to initiate a subconference
- Press *22 to record the audio conference
- Press *31 to turn the security code on/off
- Press *32 to record a conference introduction
- Press *38 to hang up without ending the meeting (overrides End Meeting when Host Exits)
- Press *39 to turn on/off tones when an attendee joins or exits
- Press *91 to hear the participant count
- Press *92 to hear a roll call of participants (must enable when scheduling)
- Press *93 to terminate all participant lines
- Press *94 to lock and unlock your conference (lock prevents other attendees from entering your conference)
- Press *96 to mute all participant lines
- Press *97 to un-mute all participant lines

Participant Star Controls

- Press *0 for support agent assistance
- Press *1 to access the Help Menu
- Press *4 to increase the volume of the conference
- Press *5 to increase the volume of your voice/line
- Press *6 to mute or un-mute your line
- Press *7 to decrease the volume of conference
- Press *8 to decrease the volume of your voice/line

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Contact us to learn more about conferencing solutions